

**CITY OF LATHRUP VILLAGE CITY COUNCIL MEETING MINUTES NOVEMBER 23, 2020**

MINUTES OF THE REGULAR CITY COUNCIL MEETING OF THE CITY OF LATHRUP VILLAGE HELD ON MONDAY, NOVEMBER 23, 2020 HELD REMOTELY VIA-ZOOM.

The meeting was called to order at 7:04 p.m. by Mayor Garrett and Roll Call was taken.

Present: Mayor Mykale Garrett and Mayor Pro Tem Bruce Kantor  
Council members Ian Ferguson, Saleem Siddiqi, Donna Stallings

Also Present: City Administrator, Dr. Sheryl L. Mitchell Theriot, Assist. City Administrator/Treasurer, Pamela Bratschi, City Attorney, Scott Baker, Police Chief, Scott McKee, Community and Economic Development Manager, Susie Stec, Government Operations, Kelda London and City Clerk, Yvette Talley

All City Council Members stated they are located in Lathrup Village, Michigan, Oakland County

MAYOR INVITED ALL PRESENT TO JOIN IN THE PLEDGE OF ALLEGIANCE – Led by Darby Stec

**CONSENT AGENDA**

**CO-20-178 Approval of Agenda**

Motion by Council member Stallings, seconded by Council member Ferguson to approve the Agenda.

Ayes: Ferguson, Garrett, Kantor, Siddiqi, Stallings  
No: None  
Motion carried.

**CO-20-179 Approval of Minutes – October 19, 2020 – Study Session Meeting**

Motion Council member Stallings, seconded by Council member Siddiqi to approve the minutes for October 19, 2020 Study Session Meeting.

Ayes: Ferguson, Garrett, Kantor, Siddiqi, Stallings  
No: None  
Motion carried.

**CO-20-180 Approval of Minutes – October 19, 2020 – City Council Meeting**

Motion Council member Stallings, seconded by Council member Siddiqi to approve the minutes for October 19, 2020 City Council Meeting.

**CITY OF LATHRUP VILLAGE CITY CONCL MEETING MINUTES NOVEMBER 23, 2020**

Ayes: Ferguson, Garrett, Kantor, Siddiqi, Stallings  
No: None  
Motion carried.

**CO-20-181 Approval of Minutes – November 9, 2020 -Study Session Meeting**

Motion by Council member Stallings, seconded by Council member Siddiqi to approve the minutes for November 9, 2020 Study Session meeting.

Ayes: Ferguson, Garrett, Kantor, Siddiqi, Stallings  
No: None  
Motion carried.

**CO-20-182 APPROVAL OF THE MONTHLY REPORTS FOR THE MONTH OF OCTOBER 2020**

Motion by Mayor Pro Tem Kantor seconded by Council member Stallings to approve the Monthly Disbursements for the month of October 2020:

October Disbursements w/Salary Included

FUND 101	GENERAL FUND	\$ 414,308.84
FUND 102	MAJOR ROADS	\$ 11,360.63
FUND 203	LOCAL ROADS	\$ 51,582.79
FUND 258	CAPITAL FUND	\$ 6,470.00
FUND 494	DOWNTOWN DEV AUTH	\$ 32,587.25
FUND 592	WATER & SEW.	<u>\$ 237,689.10</u>
		\$ 753,998.61

Ayes: Ferguson, Garrett, Kantor, Siddiqi, Stallings  
No: None  
Motion carried.

**CO-20-183 CONSIDERATION OF A MOTION TO ACCEPT DEPARTMENTAL REPORTS**

Motion by Mayor Pro Tem Kantor, seconded by Council member Stallings to approve the Departmental Reports.

Ayes: Ferguson, Garrett, Kantor, Siddiqi, Stallings  
No: None  
Motion carried.

**CO-20-184 PRESENTATION**

None

**CO-20-185 PUBLIC COMMENT FOR ITEMS ON THE AGENDA**

NONE

**CITY OF LATHRUP VILLAGE CITY CONCIL MEETING MINUTES NOVEMBER 23, 2020**

**CO-20-186 PUBLIC HEARINGS -COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) 2018 & 2019 REPROGRAMMING**

None

**CO-20-187 ACTION REQUESTS - FOR CONSIDERATION/APPROVAL**

A. Consideration of MERS Defined Contribution Plan – Adoption Adoption Agreement Addendum

Dr. Mitchell gave an overview and answered specific questions.

Motion by Mayor Pro Tem Kantor, seconded by Council member Siddiqi to approve the MERS Defined Contribution Plan -Adoption Agreement Addendum and authorize the Mayor or City Administrator to sign the related documents.

Ayes: Ferguson, Garrett, Kantor, Siddiqi, Stallings  
No: None  
Motion carried.

B. Consideration To Approve the MERS Defined Benefit Plan -Adoption Agreement Addendum

Dr. Mitchell gave an overview and answered specific questions.

Motion by Mayor Pro Tem Kantor, seconded by Council member Stallings to approve the MERS Defined Benefit Plan – Adoption Agreement Addendum and authorize the Mayor or City Administrator to sign the related documents.

Ayes: Ferguson, Garrett, Kantor, Siddiqi, Stallings  
No: None  
Motion carried.

C. Consideration of the Approve the Interlocal Agreement for Oakland County to Approve the Designated Assessor for the Period January 1, 2021 Through December 31, 2025.

Dr. Mitchell Theriot gave an overview and answered specific questions.

Motion by Council Stallings, seconded by Mayor Pro Tem Kantor to Approve The Interlocal Agreement for Oakland County to Approve the Designated Assessor for the Period January 1, 2021 through

**CITY OF LATHRUP VILLAGE CITY CONCIL MEETING MINUTES NOVEMBER 23, 2020**

December 31,2025 and authorize the Mayor to sign the related documents.

Ayes: Ferguson, Garrett, Kantor, Siddiqi, Stallings  
No: None  
Motion carried.

**D. Consideration of Approval of the First Payment to Equix Integrity, Inc. for Sewer CCTV Project**

Dr. Mitchell Theriot gave an overview and answered specific questions.

Motion by Council member Ferguson, seconded by Council member Siddiqi to approve the First payment to Equix formerly known as Diversified Infrastructure Services for \$31,918.44 and authorize the City Administrator to sign the related documents.

Ayes: Ferguson, Garrett, Kantor, Siddiqi, Stallings  
No: None  
Motion carried.

**E. Consideration to Approve the Upgrade of Part-Time Code Enforcement Position to a Full-Time Position**

Dr. Mitchell Theriot gave an overview and answered specific questions.

Motion by Mayor Pro Tem Kantor, seconded by Council member Stallings To approve the upgrade of the part-time code enforcement officer position to a full-time position with benefits. Approve the cost sharing with the DDA. Authorize the City Administrator to post and hire a person to fill this position.

Ayes: Ferguson, Garrett, Kantor, Siddiqi, Stallings  
No: None  
Motion carried.

**F. Consideration to Approve the Lathrup Village COVID-19 Preparedness and Response Plan**

Dr. Mitchell Theriot gave an overview and answered specific questions.

Motion by Council member Siddiqi, seconded by Council member Stallings to approve the Lathrup Village COVID-19 Preparedness & Response Plan for Lower and Medium Exposure Employees.

Ayes: Ferguson, Garrett, Kantor, Siddiqi, Stallings  
No: None  
Motion carried.

**CITY OF LATHRUP VILLAGE CITY CONCIL MEETING MINUTES NOVEMBER 23, 2020**

G. Consideration to Approve the Staff Pandemic Bonus Authorization

Dr. Mitchell Theriot gave an overview and answered specific questions.

Motion by Mayor Pro Tem Kantor, seconded by Council member Stallings to approve the Pandemic Bonus of \$250.00 to City of Lathrup Village staff and listed contractors.

Ayes: Ferguson, Garrett, Kantor, Siddiqi, Stallings

No: None

Motion carried.

H. Consideration of the Approve the Employee Appreciation for December 18<sup>th</sup> close at 12:00 noon – 4:30 p.m.

Dr. Mitchell Theriot gave an overview and answered specific questions.

Motion by Mayor Pro Tem Kantor, seconded by Council member Stallings to approve the Closing of City Hall offices on Friday, December 18, 2020 from 12:00 p.m. to 4:30 p.m.

Ayes: Ferguson, Garrett, Kantor, Siddiqi, Stallings

No: None

Motion carried.

**CO-20-188**                      **CITY ADMINISTRATOR REPORT**

Dr. Mitchell Theriot reported that City Hall has new and beautiful holiday decorations for all to enjoy. There will be a Joint meeting with City Council, Planning Commission and Downtown Development Authority on November 30 at 6:00 p.m. to discuss the parking mitigation plan for the Southfield Road project. City Hall will be closed for Thanksgiving Holiday November 26<sup>th</sup> and 27<sup>th</sup>. City Hall will be closed daily for lunch 12:30 p.m.-1:30 p.m. with some employees working from home to limit contact in the office. Lathrup Village Community Foundation is having a fund raiser at Shields Pizza and they will donate 20% of your purchases through the end of December to the LVCF!

**CO-20-189**                      **CITY ATTORNEY**

None

**CO-20-190**                      **REPORTS OF BOARDS COMMISSIONS AND COMMITTEES**

Dr. Mitchell Theriot shared the SOCRRA Quarterly Report and the SOCWA Quarterly Report of October 2020.

Mayor Pro Tem Kantor reported - Infrastructure committee discussed selecting potential streets infrastructure needs, roads and ditches with road construction beginning next Spring. First year will work on streets with little to no ditching needs. Year 2 and 3 prioritizing the streets with ditching needs. Looking at other infrastructure needs: lead testing, water meters, sewer, fire hydrants, lead abatements, retention tanks etc. Discussed capital improvement bonds to pay for these projects. If you want more information, tune in to the November 23, 2020 Study Session meeting.

**CITY OF LATHRUP VILLAGE CITY CONCIL MEETING MINUTES NOVEMBER 23, 2020**

**CO-20-191 UNFINISHED/NEW BUSINESS**

Council member Ferguson requested an update on water loss. Dr. Mitchell Theriot stated they are looking to test several residential water meters to see if they are properly calibrated to make plans to transition to a new system.

**CO-20-192 PUBLIC COMMENTS**

None

**CO-20-193 MAYOR AND CITY COUNCIL COMMENTS**

Council member Ferguson stated Oakland County Executive, David Coulter will have a town hall meeting tomorrow at 7:00 p.m. to discuss COVID-19.

Mayor Pro Tem Kantor thanked City Administrator and City Treasurer on a great job keeping Lathrup Village in good financial standing.

City Council wished everyone a wonderful Thanksgiving holiday.

**CO-20-194 ADJOURNMENT**

Motion by Mayor Pro Tem Kantor, seconded by Council member Siddiqi to adjourn this meeting.

Ayes: Ferguson, Garrett, Kantor, Siddiqi

No: None

Motion carried.

The meeting was adjourned at 8:00 p.m.

Transcribed by Yvette Talley

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Mykale Garrett, Mayor

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Transcribed by Yvette Talley

City Clerk